



# SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

COUNCIL MEETING  
THURSDAY, 27 JULY 2006

REPORTS AND MINUTES

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne, Cambridge  
CB3 6ES

If the press and public are likely to be excluded from the meeting during consideration of the following item on the grounds that exempt information is to be considered, it will be necessary to pass the following resolution: "That under Section 100(A) (4) of the Local Government Act 1972, the public be excluded from the meeting for the following item on the grounds that it involves the likely disclosure of exempt information as defined in paragraph (quoting relevant paragraph) of Part 1 of Schedule 12A of the Act."

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

TO: The Chairman and Members of the  
South Cambridgeshire District Council

**NOTICE IS HEREBY GIVEN** that the next meeting of the **COUNCIL** will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at **2.00 P.M.** on

**THURSDAY, 27 JULY 2006**

and I am, therefore to summon you to attend accordingly for the transaction of the business specified below.

**DATED** this 19 July 2006

**GJ HARLOCK**  
Chief Executive

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**AGENDA**

**PRESENTATIONS**

The following presentations will be made:

- Investors in People Award – to be presented to Environmental Services staff by the Environmental Health Portfolio Holder
- Municipal Journal Employee Wellbeing Achievement of the Year Award – to be received on behalf of all staff
- Planning and Regulatory Services Online (PARSOL) award for technical innovation for our "planning expert" on the web site – to be received by the Resources, Staffing, Information & Customer Services Portfolio Holder on behalf of staff

**1. MINUTES**

To authorise the Chairman to sign the Minutes of the meeting held on the 22 June 2006 as a correct record.

**(Pages 1 - 6)**

**2. DECLARATIONS OF INTEREST**

**3. CHAIRMAN'S ANNOUNCEMENTS**

**4. QUESTIONS FROM COUNCILLORS AND THE PUBLIC**

**4 (a) From Councillor Dr SA Harangozo**

"In view of the imminent departure of our excellent Strategic Development Officer, could the Conservation, Sustainability and Community Planning Portfolio Holder explain how the ongoing work on the SCDC corporate priority of the sustainable design of Northstowe and other growth areas - including feasibility work for the Northstowe Sustainable Energy Partnership that is due for completion early next year - will continue to be fully progressed?"

**5. PETITIONS**

To note all petitions received since the last Council meeting. None received to date.

**6. TO CONSIDER THE FOLLOWING RECOMMENDATIONS:  
Cabinet 13 July 2006**

The Race Equality Scheme referred to in the recommendation is available on the web site. Paper copies can be made available to Members on request to Democratic Services in advance of the meeting day.

**6 (a) Race Equality Scheme (Cabinet 13 July 2007)**

Cabinet **RECOMMENDS TO COUNCIL** that the updated Race Equality Scheme for 2005-2008, including the additions and amendments made by Cabinet, be approved.

**6 (b) Renewal of Contract - Development Services (Cabinet 13 July 2007)**

Cabinet **RECOMMENDS TO COUNCIL** the renewal of the contract for the administrative post (D.6.9) in the Major Developments Team for a further two years, accepting the financial risk arising from the temporary nature of Planning Delivery Grant funding.

**7. REVISIONS TO THE CONSTITUTION (CONSTITUTION REVIEW WORKING PARTY 13 JULY 2006)**

**7 (a) Textual Revisions to the Constitution**

As some of the recommendations of the Working Party are being held for further deliberation for operational reasons, Council is asked, in addition to the recommendations of the Working Party in the attached report, to approve the following so that there are no problems in the operation of officer delegated powers in the interim:

“The Chief Executive may delegate any of his powers, functions and responsibilities in whole or in part that are capable of delegation to such other suitably experienced and qualified officer as he may think fit -but shall remain accountable and may himself continue to exercise or share those powers functions or responsibilities.”

**(Pages 7 - 10)**

**7 (b) Revisions to the Constitution - Standards Committee (Article 9)**

**(Pages 11 - 12)**

**7 (c) Substantive Revisions to the Constitution**

**(Pages 13 - 14)**

**8. APPOINTMENTS TO THE STANDARDS COMMITTEE (DISTRICT AND PARISH MEMBERS)**

To make appointments to the district member vacancy / vacancies on the Standards Committee. The Independent Group has nominated Councillors A Riley and RF Bryant as their first and second appointees, respectively.

District members currently on the Standards Committee are:

EW Bullman	CON	to May 2008
NN Cathcart	LAB	to May 2008
Mrs VM Trueman	LD	to May 2009

In addition to the appointment of district members, Council is asked **TO NOTE** that Dave Kelleway of Teversham Parish Council was elected by the parish councils and meetings to the third parish member position on the Standards Committee, to serve until May 2010 or until he ceases to be a member of Teversham Parish Council, whichever is sooner.

**9. APPOINTMENTS MADE BY THE COUNCIL TO EXISTING OUTSIDE AND JOINT BODIES**

Outstanding vacancies:

***Gypsy and Traveller Development Plan Document Member Reference Group*** –  
1 IND / LAB member

***Cambridge East Member Reference Group*** – it has been confirmed that Councillor RJ Turner is a Cambridgeshire County Council representative on this body

***Mepal Outdoor Centre*** – Councillor SM Edwards is willing to stand down if another volunteer can be found

**10. APPOINTMENT OF ELECTORAL REGISTRATION OFFICER AND RETURNING OFFICER**

All District Councils are required to appoint an officer of the Council to be Electoral Registration Officer for the purpose of the registration of Parliamentary and Local Government Electors (Section 8(2)(a) of the Representation of the People Act 1983). Council is requested to appoint Gregory John Harlock as Electoral Registration Officer for this Council.

All District Councils are also required to appoint an officer of the Council to be the Returning Officer for the election of District and Parish Councillors (Section 35(1) of the Representation of the People Act 1983). Council is requested to appoint Gregory John Harlock as Returning Officer for this Council.

**11. ANNUAL AUDIT AND INSPECTION LETTER 2004/05**

To receive the Annual Audit Letter from the Council's external auditors.

The Audit Panel considered a draft of the letter on 30 June 2006 and the Panel's minutes are attached at the end of this agenda.

**(Pages 15 - 42)**

**12. REPORTS OF MEETINGS**

(\* indicates that the Minutes have already been confirmed as a correct record)

**12 (a) Minutes of meeting Thursday, 13th July 2006 of Cabinet**

**(Pages 43 - 52)**

**12 (b) Minutes of meeting Monday, 17th July 2006 of Transformation Committee**

**(Pages 53 - 54)**

**12 (c) Minutes of meeting Wednesday, 7th June 2006 of Development and Conservation Control Committee \***

**(Pages 55 - 60)**

- 12 (d) **Minutes of meeting Thursday, 22nd June 2006 of Employment Committee**  
(Pages 61 - 62)
- 12 (e) **Minutes of meeting Monday, 26th June 2006 of Licensing Committee**  
(Pages 63 - 66)
- 12 (f) **Minutes of meeting Thursday, 15th June 2006 of Scrutiny and Overview Committee**  
(Pages 67 - 74)
- 12 (g) **Minutes of meeting Friday, 30th June 2006 of Audit Panel**  
(Pages 75 - 80)

**13. QUESTIONS ON JOINT MEETINGS**

Minutes of the 19 June 2006 South Cambridgeshire Traffic Management Area Joint Committee meeting were published in the 5 July 2006 Weekly Bulletin.

**14. UPDATES FROM MEMBERS APPOINTED TO OUTSIDE BODIES**

**15. CHAIRMAN'S ENGAGEMENTS**

To note the Chairman's engagements since the last Council meeting:

<b>Date</b>	<b>Venue / Event</b>
Sunday 25 June	Huntingdon Civic Service.
Tuesday 27 June	The MJ Local Government Achievement Awards Presentation Evening, London, with the Chief Executive.
Thursday 6 July	High Sheriff's Reception, Wimpole Hall.
Saturday 8 July	Opening: Old Bakehouse, Haslingfield. Mrs Jane Healey, Cllr Mrs Heazell and Cllr Kindersley also attended.
Friday 14 July	Turf cutting: New industrial units at the Business Park, Papworth
Friday 14 July	Fenland District Council Civic Reception.
Saturday 15 July	Concert in celebration of local youth talent, Huntingdon.
Sunday 16 July	Civic Service, Peterborough Cathedral.
Sunday 23 July	Great Bustard London-Cambridge Charity Bike Ride: welcoming home the flock.